



LEKWA LOCAL MUNICIPALITY



Dear Sir / Madam

REQUEST FOR WRITTEN QUOTATIONS

Kindly furnish us with a written quotation for the supply of the goods/services as detailed below:

The quotation can either be faxed, delivered by hand or e-mailed to

<p><i>Gert Rautenbach</i> <i>(017) 712 9647 (phone)</i> <i>(086) 629 3143 (fax to email)</i> <i>(082) 783 9516 (cell)</i> gautenbach@lekwalm.gov.za</p>	<p><i>Bilal Cajee</i> <i>(017) 712 9647 (phone)</i> <i>(086) 430 9566 (fax to email)</i> <i>(082) 303 7516 (cell)</i> bcajee@lekwalm.gov.za lekwascm@gmail.com</p>
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The following conditions will apply:

- **CSD REFERENCE NUMBER MUST BE INDICATED ON THE QUOTATION. NO CSD REF, QUOTE WILL BE REJECTED**
- Supplier MUST be registered on Lekwa Local Municipality Supplier database. If Supplier has not registered on our Database, the registration form can be obtained by emailing the above mentioned addresses.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- **Quotations will be considered per item and NOT as a whole.**
- **An 80/20 point system will be used when applicable.** (Prices above R 30 000.00)
- **ALL PRICES MUST INDICATE unit price (ex VAT), discount and delivery date from date of order.**
- **Items must be quoted according to specs**
- The Municipality reserves the right to not accept a quotation if ANY of the above mentioned conditions are not adhered to.

Failure to comply with any of these conditions may invalidate your offer.

Yours faithfully

Bilal Cajee

STATIONERY

REF	DESCRIPTION	QTY	PRICE	TOTAL
V1-0072-9	TILL ROLLS 80 X 76 NCR 2 PLY	150		
	THERMAL ROLLS 57 X 57 (credit card rolls)	500		
V1-0148-9	LEVER ARCH FILES A4	140		
V1-0329-2	CARTRIDGE HP 650 TRI COLOR	3		
V1-0330-3	CARTRIDGE HP 650 BLACK	2		
V1-0556-5	CARTRIDGE HPCE 413 A	2		
V1-0681-8	CARTRIDGE HPCE 412 A	2		
V1-0690-7	PENS ARTLINE 70 BLACK	12		
V1-0816-4	STAPLER BANTEX 9343	10		
V1-0828-4	CARTRIDGE HPCE 411 A	2		
V1-0890-5	CARTRIDGE HPCE 410 A	6		
V1-0977-7	CARTRIDGE HP 350 A	2		
V1-0978-5	ENVELOPES C4 (250 PER BOX)	4		
V2-0002-8	CONSOL PAPER 280 X 240 2 PLY NCR	12		
V1-0773-1	TYPEK/ROTATRIM WHITE PAPER A4 80gr	400		
	CARTRIDGE HP 6000	1		
	CARTRIDGE HP 6001	1		
	CARTRIDGE HP 6002	1		
	CARTRIDGE HP 6003	1		

CLOSING DATE: 02/05/2017 @ 14:00