



## LEKWA LOCAL MUNICIPALITY



Dear Sir / Madam

### **REQUEST FOR WRITTEN QUOTATIONS**

Kindly furnish us with a written quotation for the supply of the goods/services as detailed below:

The quotation can either be faxed, delivered by hand or e-mailed to

<p><i>Gert Rautenbach</i> <i>(017) 712 9647 (phone)</i> <i>(086) 629 3143 (fax to email)</i> <i>(082) 783 9516 (cell)</i> <a href="mailto:grautenbach@lekwalm.gov.za">grautenbach@lekwalm.gov.za</a></p>	<p><i>Bilal Cajee</i> <i>(017) 712 9647 (phone)</i> <i>(086) 430 9566 (fax to email)</i> <i>(082) 303 7516 (cell)</i> <a href="mailto:bcajee@lekwalm.gov.za">bcajee@lekwalm.gov.za</a> <a href="mailto:lekwascm@gmail.com">lekwascm@gmail.com</a></p>
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The following conditions will apply:

- **CSD REFERENCE NUMBER MUST BE INDICATED ON THE QUOTATION. NO CSD REF, QUOTE WILL BE REJECTED**
- Supplier MUST be registered on Lekwa Local Municipality Supplier database. If Supplier has not registered on our Database, the registration form can be obtained by emailing the above mentioned addresses.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- **Quotations will be considered per item and NOT as a whole.**
- **An 80/20 point system will be used when applicable.** (Prices above R 30 000.00)
- **If price above R 30 000, please attach a valid BBEE Certificate.**
- **ALL PRICES MUST INDICATE unit price (ex VAT), discount and delivery date from date of order.**
- **Items must be quoted according to specs**
- The Municipality reserves the right to not accept a quotation if ANY of the above mentioned conditions are not adhered to.

Failure to comply with any of these conditions may invalidate your offer.

Yours faithfully

Bilal Cajee

## **STATIONERY**

<b>REF</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>PRICE</b>	<b>TOTAL</b>
V1-0046-1	CARTRIDGE HPQ 2612A	4		
V1-0124-9	CARTRIDGE HPC 9352 22	2		
V1-0329-2	CARTRIDGE HP 650 TRI COLOUR	2		
V1-0330-3	CARTRIDGE HP 650 BLACK	2		
V1-0432-1	CARTRIDGE HP 56	2		
V1-0556-5	CARTRIDGE HPCE 413 A	2		
V1-0681-8	CARTRIDGE HPCE 412 A	2		
V1-0828-4	CARTRIDGE HPCE 411 A	2		
V1-0890-5	CARTRIDGE HPCE 410 A	6		
V1-1258-8	CARTRIDGE HPC 285 A	12		
V1-0148-9	LEVER ARCH FILES A4	160		
V1-0693-8	PEN BIC CRISTAL CLEAR BLACK	150		
V1-0696-6	PAPER CLIPS SMALL	20		
V1-0719-2	RUBBER FINGERS SIZE 00	20		
V1-0748-1	PRESTIC	10		
V1-0773-1	A4 WHITE PAPER 80gr TYPEK/ROTATRIM	400		
V1-1282-7	REQUEST TO PURCHASE (50 PAGES, NCR, NUMBERED, WHITE/GREEN, PERFORATED)	80		
V1-0096-9	STORES REQUISITION BOOKS (50 PAGES, NCR, NUMBERED, WHITE/YELLOW, PERFORATED)	60		
	CARTRIDGE HPCF 410 A	2		
	CARTRIDGE HPCF 411 A	2		
	CARTRIDGE HPCF 412 A	2		
	CARTRIDGE HPCF 413 A	2		

**CLOSING DATE: 11/08/2017 @ 09:00**