



LEKWA LOCAL MUNICIPALITY



Dear Sir / Madam

REQUEST FOR WRITTEN QUOTATIONS

Kindly furnish us with a written quotation for the supply of the goods/services as detailed below:

The quotation can either be faxed, delivered by hand or e-mailed to

<p><i>Gert Rautenbach</i> <i>(017) 712 9647 (phone)</i> <i>(086) 629 3143 (fax to email)</i> <i>(082) 783 9516 (cell)</i> grautenbach@lekwalm.gov.za</p>	<p><i>Bilal Cajee</i> <i>(017) 712 9647 (phone)</i> <i>(086) 430 9566 (fax to email)</i> <i>(082) 303 7516 (cell)</i> bcajee@lekwalm.gov.za lekwascm@gmail.com</p>
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The following conditions will apply:

- **CSD REFERENCE NUMBER MUST BE INDICATED ON THE QUOTATION. NO CSD REF, QUOTE WILL BE REJECTED**
- Supplier MUST be registered on Lekwa Local Municipality Supplier database. If Supplier has not registered on our Database, the registration form can be obtained by emailing the above mentioned addresses.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- **Quotations will be considered per item and NOT as a whole.**
- **An 80/20 point system will be used when applicable.** (Prices above R 30 000.00)
- **If price above R 30 000, please attach a valid BBEE Certificate.**
- **ALL PRICES MUST INDICATE unit price (ex VAT), discount and delivery date from date of order.**
- **Items must be quoted according to specs**
- The Municipality reserves the right to not accept a quotation if ANY of the above mentioned conditions are not adhered to.

Failure to comply with any of these conditions may invalidate your offer.

Yours faithfully

Bilal Cajee

STATIONERY

REF	DESCRIPTION	QTY	PRICE	TOTAL
V1-0040-8	CARTRIDGE HPC 436 A	1		
V1-0741-0	CARTRIDGE HP353A	2		
V1-0772-4	CARTRIDGE HP352A	1		
V1-0790-1	CARTRIDGE HP351A	1		
V1-0977-7	CARTRIDGE HP350A	2		
V1-0689-6	PENS ARTLINE 700 BLACK	12		
V1-0690-7	PENS ARTLINE 70 BLACK	24		
V1-0805-2	TIPPEX PENTEL ZL 156 W	20		
V1-0925-5	A4 HARDCOVER BOOKS (2 QUIRE)	20		
V1-0008-5	PRITT 20gr	20		
V2-0002-8	CONSOL PAPER NCR 2 PART 280 X 240	11		
V1-1181-9	SINGLE EYELINE PAPER 280 X 368	10		

CLOSING DATE: 31/08/2017 @ 09:00