



LEKWA LOCAL MUNICIPALITY



Dear Sir / Madam

REQUEST FOR WRITTEN QUOTATIONS

Kindly furnish us with a written quotation for the supply of the goods/services as detailed below:

The quotation can either be faxed, delivered by hand or e-mailed to

<p><i>Gert Rautenbach</i> <i>(017) 712 9647 (phone)</i> <i>(086) 629 3143 (fax to email)</i> <i>(082) 783 9516 (cell)</i> <i>grautenbach@lekwalm.gov.za</i></p>	<p><i>Bilal Cajee</i> <i>(017) 712 9647 (phone)</i> <i>(086) 430 9566 (fax to email)</i> <i>(082) 303 7516 (cell)</i> <i>bcajee@lekwalm.gov.za</i> <i>lekwascm@gmail.com</i></p>
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The following conditions will apply:

- **CSD REFERENCE NUMBER MUST BE INDICATED ON THE QUOTATION. NO CSD REF, QUOTE WILL BE REJECTED**
- Supplier MUST be registered on Lekwa Local Municipality Supplier database. If Supplier has not registered on our Database, the registration form can be obtained by emailing the above mentioned addresses.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- **Quotations will be considered per item and NOT as a whole.**
- **An 80/20 point system will be used when applicable.** (Prices above R 30 000.00)
- **If price above R 30 000, please attach a valid BBEE Certificate.**
- **ALL PRICES MUST INDICATE unit price (ex VAT), discount and delivery date from date of order.**
- **Items must be quoted according to specs**
- The Municipality reserves the right to not accept a quotation if ANY of the above mentioned conditions are not adhered to.

Failure to comply with any of these conditions may invalidate your offer.

Yours faithfully

Bilal Cajee

STATIONERY

REF	DESCRIPTION	QTY	PRICE	TOTAL
V1-0040-8	CARTRIDGE HP 436 A	2		
V1-0046-1	CARTRIDGE HPQ 2612 A	3		
V1-0332-7	CARTRIDGE HP 933 XL CYAN	2		
V1-0333-4	CARTRIDGE HP 933 XL YELLOW	3		
V1-0558-0	CARTRIDGE HP 933 XL MAGENTA	2		
V1-0341-5	CARTRIDGE HP 932 XL BLACK	3		
V1-0890-5	CARTRIDGE HPCE 410 A	2		
V1-1088-7	CARTRIDGE HPQ 6003	1		
V1-1098-3	CARTRIDGE HPQ 6002	1		
V1-1228-1	CARTRIDGE HPCE 255 A	3		
V1-0685-7	HIGHLIGHTS STABILLO BOSS			
	YELLOW	10		
	PINK	10		
	ORANGE	10		
V1-0334-2	PEN BIC CRISTA CLEAR RED	50		
V1-0693-8	PEN BIC CRISTA CLEAR BLACK	150		
V1-0814-0	STAPLES NO 56 REXEL (5000)	20		
V1-1081-6	A3 GREEN PAPER 80gr (500 REAM)	4		
V1-0416-9	A4 PAPER YELLOW 80gr	20		
V1-0773-1	A4 WHITE PAPER 80gr TYPEK/ROTATRIM	200		

CLOSING DATE: 11/07/2017 @ 09:00