

# **LEKWA MUNICIPALITY**

Dear Sir / Madam

## **REQUEST FOR SITE BRIEFING**

Kindly furnish me with a written quotation for the supply of the goods/services FOR THE ITEMS LISTED BELOW:

<b>Quantity</b>	<b>Description</b>
<b>500</b>	<b>MEDALS FOR PARTICIPANTS</b>

**The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than 30/05/ 2017 Time 14:00**

### **Lerato**

(017) 712 9647 (phone)  
(017) 712 1464 (fax)  
(082) 303 7516 (cell)  
(079) 1359105(cell)  
[lerato.nhlapo55@gmail.com](mailto:lerato.nhlapo55@gmail.com)

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Lerato nhlapo