



## LEKWA LOCAL MUNICIPALITY



Dear Sir / Madam

### **REQUEST FOR WRITTEN QUOTATIONS**

Kindly furnish us with a written quotation for the supply of the goods/services as detailed below:

The quotation can either be faxed, delivered by hand or e-mailed to

<p><i>Gert Rautenbach</i> <i>(017) 712 9647 (phone)</i> <i>(086) 629 3143 (fax to email)</i> <i>(082) 783 9516 (cell)</i> <a href="mailto:grautenbach@lekwalm.gov.za">grautenbach@lekwalm.gov.za</a></p>	<p><i>Bilal Cajee</i> <i>(017) 712 9647 (phone)</i> <i>(086) 430 9566 (fax to email)</i> <i>(082) 303 7516 (cell)</i> <a href="mailto:bcajee@lekwalm.gov.za">bcajee@lekwalm.gov.za</a> <a href="mailto:lekwascm@gmail.com">lekwascm@gmail.com</a></p>
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The following conditions will apply:

- **CSD REFERENCE NUMBER MUST BE INDICATED ON THE QUOTATION. NO CSD REF, QUOTE WILL BE REJECTED**
- Supplier MUST be registered on Lekwa Local Municipality Supplier database. If Supplier has not registered on our Database, the registration form can be obtained by emailing the above mentioned addresses.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- **Quotations will be considered per item and NOT as a whole.**
- **An 80/20 point system will be used when applicable.** (Prices above R 30 000.00)
- **If price above R 30 000, please attach a valid BBEE Certificate.**
- **ALL PRICES MUST INDICATE unit price (ex VAT), discount and delivery date from date of order.**
- **Items must be quoted according to specs**
- The Municipality reserves the right to not accept a quotation if ANY of the above mentioned conditions are not adhered to.

Failure to comply with any of these conditions may invalidate your offer.

Yours faithfully

Bilal Cajee

## **STATIONERY**

<b>REF</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>PRICE</b>	<b>TOTAL</b>
V1-0008-5	PRITT 20gr	12		
V1-0124-9	CARTRIDGE HPC 8352 22	2		
V1-0262-0	CARTRIDGE HPC 8766 135	2		
V1-0271-9	OKI RIBBON 3320 PART 09002303	12		
V1-0432-1	CARTRIDGE HP 56	2		
V1-0438-5	CARTRIDGE HPC 8767 130	1		
V1-0590-4	A4 80gr BLUE PAPER	10		
V1-0693-8	PEN BIC CRISTAL CLEAR	150		
V1-0726-5	PENCIL HB STEADLER	36		
V1-0772-4	CARTRIDGE HP 352 A	1		
V1-0770-1	CARTRIDGE HP 351 A	1		
V1-0816-4	STAPLES BANTEK 9343	8		
V1-1062-2	A3 BLUE PAPER 80gr (500 PER REAM)	10		
V1-1075-0	SHORT HAND NOTE BOOKS A5	15		
V1-1143-1	OKI RIBBON PART 09004294	7		
V1-1228-1	CARTRIDGE HPCE 255 A	2		
V1-1258-8	CARTRIDGE HPC 285	6		
V1-0773-1	A4 PAPER WHITE 80gr TYPEK	200		

**CLOSING DATE: 30/05/2017 @ 12:00**