



LEKWA LOCAL MUNICIPALITY



REQUEST FOR WRITTEN QUOTATIONS

Kindly furnish me with a written quotation for the supply of the goods/services as detailed below

Qty	Description
1	HP LAPTOP SCREEN 15" I7 8GB RAM 1TB HARDRIVE WINDOWS 10 PRO MICROSOFT OFFICE 2013 HOME/BUSINESS 3 YEAR EXT WARRANTY BAG
1	HP LAPTOP SCREEN 14" I7 8GB RAM 512GB HARDRIVE WINDOWS 10 PRO MICROSOFT OFFICE 2013 HOME/BUSINESS 3 YEAR EXT WARRANTY BAG

CLOSING DATE: 11 OCTOBER 2017 @ 12:00
NO QUOTES ACCEPTED AFTER CLOSING

The quotation must be submitted on the letterhead of your business and can either be faxed, delivered by hand or e-mailed to

Bilal Cajee

(017) 712 9647 (phone)

(086) 430 9566 (fax to email)

(082) 303 7516 (cell)

lekwascm@gmail.com

bcajee@lekwalm.gov.za

The following conditions will apply:

- **CSD REFERENCE NUMBER MUST BE INDICATED ON THE QUOTATION. NO CSD REF, QUOTE WILL BE REJECTED**

- Supplier MUST be registered on Lekwa Local Municipality Supplier database. If Supplier has not registered on our Database, the registration form can be obtained by emailing the above mentioned addresses.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Quotations will be considered per item and NOT as a whole.
- **An 80/20 point system will be used when applicable. (Prices above R 30 000.00)**
- **If price above R 30 000, please attach a valid BBEE Certificate.**
- ALL PRICES MUST INDICATE unit price (ex VAT), discount and delivery date from date of order.
- Items must be quoted according to specs
- **The Municipality reserves the right to not accept a quotation if ANY of the above mentioned conditions are not adhered to.**

PRE QUALIFICATION REQUISITE

- **BBEE Level 1 (attach certificate or affidavit)**
- **Residing/Place of Business within Lekwa Local Municipality (Attach Water and lights account)**

Yours faithfully

Bilal Cajee