



## LEKWA LOCAL MUNICIPALITY



Dear Sir / Madam

### REQUEST FOR SITE QUOTATION

Kindly furnish me with a written quotation for the supply of the goods/services FOR THE ITEMS LISTED BELOW:

Quantity	Description
2	HIGH BACK LEATHER CHAIRS
4	VISITOR'S CHAIRS LEATHER
2	L- SHAPE TABLES INCLUDING L-EXTENTION PLUS 1 X HINGE DOOR CABINET
<b>SEE PICS BELOW</b>	
<b>Attach picture if quoted furniture is different to attached pictures</b>	

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than 20/10/ 2017 Time 11:00

#### Lerato

(017) 712 9647 (phone)  
(017) 712 1464 (fax)  
(082) 303 7516 (cell)  
(079) 135 9105(cell)  
[lerato.nhlapo55@gmail.com](mailto:lerato.nhlapo55@gmail.com)

The following conditions will apply:

- **CSD REFERENCE NUMBER MUST BE INDICATED ON THE QUOTATION. NO CSD REF, QUOTE WILL BE REJECTED**
- Supplier MUST be registered on Lekwa Local Municipality Supplier database. If Supplier has not registered on our Database, the registration form can be obtained by emailing the above mentioned addresses.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- **Quotations will be considered per item and NOT as a whole.**
- **An 80/20 point system will be used when applicable.** (Prices above R 30 000.00)
- **If price above R 30 000, please attach a valid BBBEE Certificate.**
- **ALL PRICES MUST INDICATE unit price (ex VAT), discount and delivery date from date of order.**
- **Items must be quoted according to specs**

- The Municipality reserves the right to not accept a quotation if ANY of the above mentioned conditions are not adhered to.

**PREQUALIFICATION REQUISITES**

- **BBBEE LEVEL 1 SUPPLIERS ONLY**

Yours faithfully  
Lerato Nhlapo





