

## LOCAL MUNICIPALITY OF LEKWA

The Lekwa Local Municipality with its seat in Standerton, invites applications from experienced, qualified, motivated and innovative individuals for the following position to become part of and join a dynamic and growth orientated Local Authority.

### **EXECUTIVE MANAGER PLANNING AND ECONOMIC DEVELOPMENT**

**Four (4) year fixed term contract**

**The successful candidate will be required to sign a performance agreement**

#### **Minimum Requirements**

- Bachelor of Science Degree in Building Science/Architect/Bachelor Degree in Town and Regional Planning or Development Studies; or equivalent
- Certificate in Municipal Finance Management will be added advantage.
- Experience at middle management level; and
- Have proven successful Professional Developmental/Town and Regional Planning experience.
- Good knowledge and understanding of relevant policy and legislation;
- Good understanding of institutional governance systems and performance management;
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000, (act No. 5 of 2000);
- Knowledge of geographical information systems; and
- Knowledge of spatial, town and development planning.
- Project management certificate or diploma; or
- Registration as Professional Planner in accordance with the Planning Professions Act, 2002, (Act No.36 of 2002) (Added advantage)

#### **Key Performance Areas**

The incumbent will be accountable to the Municipal Manager/Accounting Officer and be responsible for:

- Overall management of the Planning and Development Department.
- Providing support and advise to the Municipal Manager and Council.
- Coordinating key applications and procedures associated with the identification, implementation, monitoring and reporting of the effectiveness of Local Economic Development initiatives.
- Coordinating programmes and projects in creating a conducive environment for entrepreneurs.
- Committing and capacitating citizens and community based organisations.
- Coordinating business and other interest groups towards achieving sustainable ways to meet social, economic and material needs and improving quality of life.
- Managing the developmental planning functionality, aligning functional requirements against objectives.
- Controlling critical developmental planning phases.
- Monitoring project related outcomes.
- Assessing statutory applications for conformance.
- Providing comments, opinions and/or explanation on functional outputs and professional principles to support and guide decision making process.
- Management of the department, Technical Planning, IDP support, Economic Service, Local Economic Development, tourism, small business development, land reform, agriculture development, Geographical Information Systems and marketing.
- Attending all Council and Portfolio Committee Meetings.
- Providing a high quality and responsive service to the Municipality.
- Ensuring legislative, regulatory, policy, practices and operating standard compliance.

#### **Competencies**

- Strategic capacity and leadership.
- Financial management capabilities.
- Policy formulation and evaluation.
- Networking, interpersonal, negotiation, facilitation and conflict management skills.
- Communication skills.

**Annual total remuneration package:** R884 770, R1 022 855, R1 160 941

Please Note:

1. Interested applicants meeting the requirements are requested to forward comprehensive Curriculum Vitae, together with certified copies of qualifications and identity documents to **The Municipal Manager, attention Manager Human Resources, P.O. Box 66, Standerton, 2430** or hand deliver such at the **Lekwa Local Municipality Administration Building, Corner Dr. Beyers Naude and Mbonani Mayisela Street, Standerton.**
2. Faxed and or e-mailed applications will not be considered.
3. Correspondence will only be entered into with shortlisted candidates. Applicants who have not been contacted within sixty (60) days of the closing date should consider their applications unsuccessful.
4. Lekwa Local Municipality reserves the right not to make any appointment.
5. Appointment is subject to security clearance.
6. The submission of an application gives Lekwa Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such enquiry will include current and previous employers as well as academic institutions.
7. **The Application Form for Employment for senior management available on the Lekwa Local Municipality website at [www.lekwalm.gov.za](http://www.lekwalm.gov.za). must be completed.**
8. Further enquiries can be directed to Mr. Z.J. Mtsweni Manager Human Resources at 0798948538.

**Closing date for applications: 27<sup>th</sup> November 2017 at 12:00**