



## LOCAL MUNICIPALITY OF LEKWA

The Lekwa Local Municipality with its seat in Standerton, invites applications from qualified, motivated and innovative individuals for the following positions to become part of and join a dynamic and growth orientated Local Authority.

**EXTERNAL ADVERTISEMENT**  
**DEPARTMENT: TECHNICAL SERVICES**  
**POSITION: PROJECT MANAGEMENT UNIT TECHNICIAN - CIVIL (PERMANENT)**  
**LOCATION: SAKHILE OFFICE**  
**REFERENCE NUMBER: TS/PMUT/01**  
**SALARY: R 460 442.10 TG 13**

### Minimum Requirements

- National Diploma in Civil Engineering (NQF6)
- 3-5 years' experience (at least three years relevant experience in design, construction and project management of civil projects)
- Experience in a municipal environment will be an added advantage
- Registration as candidate with the Engineering Council of South Africa (ECSA) or South African Council for the Project and Construction Management Professions (SACPCMP) will be an added advantage (proof must be supplied with CV).
- Project Management, contract management and financial management skills will serve as a strong recommendation
- Written and verbal communication skills.
- Computer literate.
- Valid Driver's Licence – Code 8.

### Key Performance Areas

- Manage capital projects in line project management norms and standards and as prioritised in the Municipal IDP.
- Ensure compliance with legal aspects and technical specifications.
- Conduct site visits / meetings to ensure business plan compliance.
- Manage cash flow and project expenditure.
- Verify payment certificates and prepare monthly payment schedules
- Assist with Municipal Infrastructure programmes.
- Co-ordinate project-based capacity building in terms of job creation to introduce labour-based construction methodology.
- Monitor and report on implemented capacity building initiative
- Provide technical support

### Inherent requirements

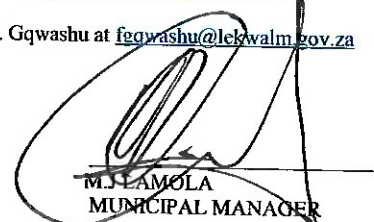
- Sound and professional interpersonal skills
- Ability to give attention to detail
- Supervision Skills
- Problem Solving Skills
- Ability to handle pressure and meet deadlines
- Strong sense of responsibility
- Decision making skills.

### Please Note:

1. Interested applicants meeting the requirements are requested to forward an application form, comprehensive Curriculum Vitae, together with originally certified copies of qualifications and identity documents to **The Municipal Manager (Attention Manager Human Resources), PO Box 66, Standerton, 2430** or hand-deliver such at the **Lekwa Local Municipal Administrative Building, Corner Dr Beyers Naude and Mbonani Mayisela Street, Standerton.**
2. Faxed, e-mailed and late applications will not be considered.
3. Correspondence will only be entered into with shortlisted candidates Applicants who have not been contacted within sixty (60) days of the closing date should consider their applications unsuccessful
4. Lekwa Local Municipality reserves the right not to make any appointment.
5. The submission of an application gives Lekwa Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such enquiry will include current and previous employers, criminal record as well as academic institutions. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA).
6. Canvassing Councillors or officials for the appointment is strictly prohibited and will automatically disqualify the applicant.
7. People from previously disadvantaged groups and people with disability are encouraged to apply &
8. The application for employment form obtainable from the lekwa local municipality website at [www.lekwalm.gov.za](http://www.lekwalm.gov.za) must be completed.
9. For further enquiries please contact the Human Resources Administration Officer, Mr. F.N. Gqwashu at [fegwashu@lekwalm.gov.za](mailto:fegwashu@lekwalm.gov.za)

Notice: 02 /2024

Closing date for application: 12 February 2024

  
M.J. LAMOLA  
MUNICIPAL MANAGER