

LOCAL MUNICIPALITY OF LEKWA

The Lekwa Local Municipality with its seat in Standerton, invites applications from qualified, motivated and innovative individuals for the following position to become part of and join a dynamic and growth orientated Local Authority

EXTERNAL ADVERTISEMENT
DEPARTMENT: COMMUNITY SERVICES AND SAFETY
SUPERINTENDENT LAW ENFORCEMENT
Reference number: CSS/SLE/01
Location: Morgenzon
Salary: R460 442.10 per annum Task Grade 13

Minimum Requirements

- Grade 12
- Traffic Officers Diploma
- National Diploma in Traffic Management (NQF6)
- 3-5 years relevant experience
- Personnel and Communication skills
- Driver's License Code EB
- No criminal record
- Firearm proficiency

Key Performance Areas

- Knowledge of the road traffic act and other relevant laws.
- Supervision and control over personnel
- Writes report to report all problems about Law- enforcement to the Chief Traffic Officer
- Draft the duty list for traffic officers.
- Submit all traffic officers and Supt. Law enforcement monthly reports to the Supt. Admin
- Notifies driver of any defects on his vehicles.
- Report all lost equipment to the Chief Traffic Officers
- Patrol all main roads and report any problems to the Chief Traffic Officer.
- Work as a relief examiner of vehicles as needed when personnel is off sick.
- Capturing Roadworthiness of vehicles.
- Acting as Chief Traffic Officer when the Chief Traffic Officer is not available.
- Manage the traffic section as a whole including Morgenzon office.
- Liaise with other departments, councillor etc. on work related issues.
- Prepare all needed reports, memo's etc. on all components work within this section to all stakeholders.

Inherent requirements

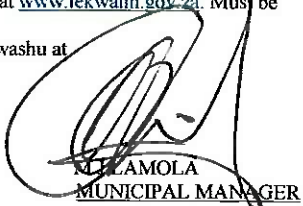
- Report writing capability • Sound and professional interpersonal skills • Ability to give attention to detail • Administrative, and organizational skills • Problem Solving Skills • Ability to handle pressure and meet deadlines • Strong sense of responsibility • Decision making skills.

Please Note:

1. Interested internal applicants meeting the requirements are requested to forward an application form, comprehensive Curriculum Vitae, together with originally certified copies of qualifications and identity documents to **The Municipal Manager (Attention Manager Human Resources), PO BOX 66, Standerton 2430** or hand deliver such at the **Lekwa Local Municipal Administrative Building, Corner Dr Beyer Naude and Mbonani Mayisela Street, Standerton.**
2. Faxed or e-mailed applications will not be considered.
3. Correspondence will only be entered into with shortlisted candidates. Applicants who have not been contacted within sixty (60) days of the closing date should consider their applications unsuccessful
4. Lekwa Local Municipality reserves the right not to make any appointment.
5. The submission of an application gives Lekwa Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such enquiry will include current and previous employers, criminal record as well as academic institutions
6. Canvassing Councillors or officials for the appointment is strictly prohibited and will automatically disqualify the applicant
7. People from previously disadvantaged groups and people with disability are encouraged to apply &
8. The Application Form for Employment obtainable from the Lekwa Local Municipality website at www.lekwalm.gov.za. Must be completed.
9. For further enquiries please contact the Human Resources Administration Officer, Mr. F.N. Gqwashu at fgqwashu@lekwalm.gov.za.

Notice: 02/2024

Closing date for applications: 12 February 2024



M. MLAMOLA
MUNICIPAL MANAGER