



LOCAL MUNICIPALITY OF LEKWA

The Lekwa Local Municipality with its seats in Standerton, invites applications from qualified, motivated and innovative individuals for the following positions to become part of and join a dynamic and growth orientated Local Authority.

**EXTERNAL ADVERTISEMENT
DEPARTMENT: COMMUNITY SERVICES AND SAFETY
POSITION: TRAFFIC OFFICERS X6
Reference number: MP305/CSS/TLE/007
Salary: R306 633,93 per annum Task Grade 10**

Minimum Requirement

- Grade 12
- Traffic Diploma
- Two (2) to Five (5) Years relevant experience
- Valid Code EB driver's license or higher
- Firearm competency Certificate in terms of the Fire Arms Control Act
- Be, medically, medical and physical fit to perform all Traffic Officer functions
- Be able to speak, read and write at least two official of which must be English
- Computer literacy
- Ability to work with minimum Supervision
- No criminal record
- Ability to work abnormal office hours and during emergencies

Key Performance Areas

- Co-ordinates specific activities associated with controlling of traffic flow and public safety
- Monitor the local area and act on situations/behaviour deemed to be inappropriate or conforming
- Perform activities associated with monitoring and enforcing compliance with traffic and public safety by-laws
- Undertakes specific reports, statutory documentations and registers
- Enforcement and compliance of municipality by-law and regulations
- Collaborate with south African police services (SAPS), Fire and Traffic department

Special conditions attached to the post

- Candidates may require to wear uniform
- Candidates will be exposed to all weather conditions
- Candidates will be required to carry fire arms
- Candidates will be subjected to vetting

Inherent requirements

- Attention to detail, Administrative and Organisational skills, Ability to work under pressure with a team and within a set time frames, excellent verbal and written communication skills, community and customer focus, problem solving, negotiation and influencing, Communication and Resilient.

Please note:

1. Interested applicants meeting the requirements are requested to forward an application form, comprehensive Curriculum Vitae, together with originally certified copies of qualifications and identity documents to The Municipal Manager (Attention Manager Human Resources), PO Box 66, Standerton, 2430 or hand-deliver such at the Lekwa Local Municipal Administrative Building, Corner Dr Beyers Naude and Mbonani Mayisela Street, Standerton.
2. Faxed or e-mailed applications will not be considered.
3. Correspondence will only be entered into with the shortlisted candidates. Applicants who have not been contacted within sixty (60) days of the closing date should consider their applications unsuccessful.
4. Lekwa Local Municipality serves the right not to make any appointment.
5. The submission of an application gives Lekwa Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such inquiry will include current and previous employers, criminal record as well as academic institutions.
6. Canvassing Councillors or officials or the appointment is strictly prohibited and will automatically disqualify the applicant.
7. People from previously disadvantaged groups and people with disability are encouraged to apply &.
8. The application for employment form obtainable from the Lekwa Local Municipality website at www.lekwalm.gov.za must be completed.
9. For further enquiries please contact the Human Resources Administration Officer, Mr E.N Gqwashu at fgqwashu@lekwalm.gov.za or **0177129820**

Notice: 41/2024

Closing date for applications: 07 February 2025


M.J. MHIOLA
MUNICIPAL MANAGER