



LOCAL MUNICIPALITY OF LEKWA

The Lekwa Local Municipality with its seats in Standerton, invites applications from qualified, motivated and innovative individuals for the following positions to become part of and join a dynamic and growth orientated Local Authority.

EXTERNAL ADVERTISEMENT
POSITION: MECHANICAL ASSISTANT X2
PERMANENT POSITION

DEPARTMENT: TECHNICAL SERVICES

LOCATION: STANDERTON

Reference number: MP305/TS/MA/02

Salary: R180 370.13 per annum. Task Grade 06

Minimum Requirements

- Grade 11
- Grade 12 will be added advantage
- N2 Mechanical Engineering Certificate will be added advantage
- 1-2 years' relevant experience
- Basic knowledge and skills in executing physical tasks
- Strong interpersonal and Communication Skills

Key Performance Areas

- Providing support during the mechanical repair sequence, holding components and parts in position to enable removal/ replacement.
- Checking and reporting on fluid and oil levels (clutch, brake fluids and oils) and seeks approval prior to locating areas, removing caps and covers and, filling up to specific indicator levels.
- Lubricating removed items (bearings, etc) during the repair sequence applying specific quantities to defined areas.
- Engaging specific safety and warning devices (headlamps, turn signals, wiper blades, hooter, etc.) to enable detection of faults.
- Flushing water systems and replacing anti-coolants and/ or cleaning and removing blockages or other forms of debris from inlets/ outlets restricting flow of fluid/ lubricants to movable parts using high pressure hoses.
- Cleaning air, oil and dust filters using pressure hoses and/ or replacing protective covers, inserting and tighten screws and/ or locking devices into position.
- Receiving instructions/ guidance from the immediate supervisor on requirements and tools necessary for specific works, locating/retrieving items from workshop store and preparing work bays.
- Washing vehicles and plant, removing oil and grease stains from bodywork using high pressure hoses and/ or reporting visible defects (missing/ poorly fixed cover plates, water leaks, etc.).

NB: Candidates shortlisted for positions involving hazardous condition will be required to provide fitness certificate upon appointment at their own cost.

Inherent requirements

- Physical fitness; Attention to detail; Adaptability; Manual dexterity; Technical skills; Reliability; Problem solving skills; Safety awareness; Willingness to learn; strong sense of responsibility and decision-making skills..

Please note:

1. Interested applicants meeting the requirements are requested to forward an application form, comprehensive Curriculum Vitae, together with originally certified copies of qualifications and identity documents to The Municipal Manager (Attention Manager Human Resources), PO Box 66, Standerton, 2430 or hand-deliver such at the Lekwa Local Municipal Administrative Building, Corner Dr Beyers Naude and Mbonani Mayisela Street, Standerton.
2. Faxed or e-mailed applications will not be considered.
3. Correspondence will only be entered into with the shortlisted candidates. Applicants who have not been contacted within sixty (60) days of the closing date should consider their applications unsuccessful.
4. Lekwa Local Municipality serves the right not to make any appointment.
5. The submission of an application gives Lekwa Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such inquiry will include current and previous employers, criminal record as well as academic institutions. Should you be in possession of foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
6. The successful applicant must enter into a Performance Agreement with the Employer
7. Canvassing Councillors or officials or the appointment is strictly prohibited and will automatically disqualify the applicant.
8. People from previously disadvantaged groups and people with disability are encouraged to apply &.
9. The application for employment form obtainable from the Lekwa Local Municipality website at www.lekwalm.gov.za must be completed. Applications not submitted with the fully completed official form will not be considered.
10. For further enquiries please contact the Human Resources Administration Officer, Mr F.N Gqwashu at fgqwashu@lekwalm.gov.za /0177129820
11. Closing date for applications: 20 March 2025

Notice: 05/2025


M.J. LAMOLA
MUNICIPAL MANAGER