



LOCAL MUNICIPALITY OF LEKWA

The Lekwa Local Municipality with its seat in Standerton, invites applications from qualified, motivated and innovative individuals for the following position to become part of and join a dynamic and growth orientated Local Authority.

**EXTERNAL ADVERTISEMENT
CHIEF FINANCIAL OFFICER
PERMANENT APPOINTMENT
(AS PER GG NO. 46740 OF AUGUST 2022)
LOCATION: STANDERTON
REFERENCE NUMBER: MM/CFO/01**

**TOTAL REMUNERATION PACKAGE PER ANNUM: MINIMUM R1,050 411 MIDPOINT R1,196 881 MAXIMUM R1,358 462
THE SUCCESSFUL CANDIDATE WILL BE REQUIRED TO SIGN AN EMPLOYMENT CONTRACT, PERFORMANCE AGREEMENT AND DISCLOSURE OF
FINANCIAL INTEREST**

MINIMUM REQUIREMENTS

- Grade 12
- Tertiary qualification on NQF7 in the fields of Accounting, Finance, or Economics
- Registration as a Chartered Accountant (SA) will be added advantage
- A relevant Postgraduate qualification will be an added advantage
- Minimum of 7 years at senior and middle management levels, of which at least 2 years must be at senior management level
- Compliance with the minimum competency levels as prescribed in GG No. 29967 of 15 June 2007 is essential
- Proven ability to communicate and negotiate at all levels and spheres of government
- Ability to provide strategic and innovative leadership
- Sound financial management skills.
- A valid driver's license.
- Must be a goal driven, a team player, problem-solver and innovator.
- Ability to provide strategic and innovative leadership
- Excellent communication & leadership skills.
- Need to undergo screening, security vetting and competency assessment.
- Successful candidate shall be required to sign an employment contract, a performance agreement and disclosure of financial interest.


KNOWLEDGE, SKILLS AND PERSONAL ATTRIBUTES: Good knowledge and understanding of relevant policy and legislation *Good knowledge and understanding of institutional governance systems and performance management *Good knowledge of financial management, including: revenue management; supply chain management; Budgeting; Good management of expenditure and financial reporting* Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) *Good governance *Knowledge of coordination and oversight of all specialised support functions

CORE MANAGERIAL & OCCUPATIONAL: *Programme and Project Management *Financial Management *Service Delivery Management *Problem Solving Management *People Management & Empowerment *Client Orientation & Customer Focus *Communication *Competence in Self-Management *Knowledge of Performance Management & Reporting *Willingness to work irregular hours*A strategic thinker who possess leadership qualities with strong general management skills, with ability to develop and formulate policy, procedures and systems *Understanding the transformation challenges and change management *Well developed conflict resolution, negotiation and communication skills and computer literate *Resource management skills *Financial and budgeting skills *Ability to manage performance *The ability to identify and develop opportunities to the benefit of the municipality *A foresighted developmental strategist on practical ordinary and intelligence security issues *Sensitivity for the political and strategic objectives of government, especially local government will be an added advantage.

KEY PERFORMANCE AREAS: The successful candidate will be responsible to lead, direct and manage staff within the Finance directorate so that they are able to meet their departmental and organizational objectives. *Ensuring compliance with the Municipal Finance Legislation and Regulations. *Management of the financial management system of the municipality. *Manage all financial functions; analysis and interpretation of financial costing information to identify trends, make forecasts and recommendations. * Plan, direct and co-ordinate the planning and preparation of annual and long-term capital and operating budgets and submit these to Management and Council for approval * Ensure that Management Accounts and other financial data are available on an accurate, concise and up-to-date basis. *Development and maintenance of effective and efficient systems of financial system and risk management and control. *Compliance with MFMA and other statistical returns; Asset & Liability Management; Revenue Management; Expenditure Management; Salaries; Monthly budget statement *Responsibilities include inter alia estimates and budgeting, income control, expenditure control, credit control, insurance, grants, loans and indigent relief administration services.

Please Note:

1. Interested applicants meeting the requirements are requested to forward an application form, comprehensive Curriculum Vitae, together with originally certified copies of qualifications and identity documents to **The Municipal Manager (Attention Manager Human Resources), PO BOX 66, Standerton 2430** or hand deliver such at the **Lekwa Local Municipal Administrative Building, Corner Dr Beyer Naude and Mbonani Mayisela Street, Standerton.**
2. Faxed or e-mailed applications will not be considered.
3. Correspondence will only be entered into with shortlisted candidates. Applicants who have not been contacted within sixty (60) days of the closing date should consider their applications unsuccessful
4. Lekwa Local Municipality reserves the right not to make any appointment.

5. The submission of an application gives Lekwa Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such enquiry will include current and previous employers, criminal record as well as academic institutions
6. Canvassing Councillors or officials for the appointment is strictly prohibited and will automatically disqualify the applicant
7. People from previously disadvantaged groups and people with disability are encouraged to apply 
8. The Application Form for Employment obtainable from the Lekwa Local Municipality website at www.lekwalm.gov.za. Must be completed.
9. For further enquiries please contact the Manager Human Resources, Mrs. NA Khatu at nkhatu@lekwalm.gov.za

Notice: 20/2025

Closing date for applications: 07 July 2025

MJ LAMOLA
MUNICIPAL MANAGER

