



LOCAL MUNICIPALITY OF LEKWA

The Lekwa Local Municipality with its seats in Standerton, invites applications from qualified, motivated and innovative individuals for the following positions to become part of and join a dynamic and growth orientated Local Authority.

EXTERNAL ADVERTISEMENT
DEPARTMENT: PLANNING AND ECONOMIC DEVELOPMENT
POSITION: LAND INVASION OFFICERX2
LOCATION: SAKHILE
Reference Number: MP305/PED/LIO/02
Salary: R239 867.36 per Annum Task Grade 07

Minimum Requirements

- Grade 12
- Grade C PSIRA will be added as an advantage
- Peace Officer certificate will be added as an advantage
- Higher Certificate in administration will be added as an advantage
- Basic Computer Literacy
- Good Communication and report writing skills
- Basic understanding of applicable legislation.
- 1-2 years Law Enforcement experience
- The incumbent must have a valid driver's licence or have the drivers' licence within 12 months of employment.

Key Performance Areas

- According to the contravention orders issues
- Submitting records of cases to both Human Settlement and Legal Department
- Maintaining records of land invasion cases.
- Keeping records of land invasion cases.
- Developing, reconcile and maintain land invasion database for all cases.
- Ensuring implementation of municipal By-Laws
- Keeping close attention to the council owned properties from invasion.
- Doing regular inspections of formal settlement to detect unlawful squatting/invasions and building of any illegal structures/buildings.
- Conducting daily/random observations selective patrol of informal settlement and open areas vulnerable to possible illegal occupation.

Inherent requirements

- Attention to detail, Administrative and Organisational skills, Ability to work under pressure with a team and within set time frames, excellent verbal and written communications skills.

Please note:

1. Interested applicants meeting the requirements are requested to forward an application form, comprehensive Curriculum Vitae, together with originally certified copies of qualifications and identity documents to **The Acting Municipal Manager (Attention Manager Human Resources), PO Box 66, Standerton, 2430** or hand-deliver such at the **Lekwa Local Municipal Administrative Building, Corner Dr Beyers Naude and Mbonani Mayisela Street, Standerton.**
2. Faxed or e-mailed applications **will not** be considered.
3. Correspondence will only be entered into with the shortlisted candidates. Applicants who have not been contacted within sixty (60) days of the closing date should consider their applications unsuccessful.
4. Lekwa Local Municipality serves the right not to make any appointment.
5. The submission of an application gives Lekwa Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such inquiry will include current and previous employers, criminal record as well as academic institutions. Should you be in possession of foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
6. The successful applicant must enter into a Performance Agreement with the Employer
7. Canvassing Councillors or officials or the appointment is strictly prohibited and will automatically disqualify the applicant.
8. People from previously disadvantaged groups and people with disability are encouraged to apply &.
9. The application for employment form obtainable from the Lekwa Local Municipality website at www.lekwalm.gov.za must be completed. Applications not submitted with the fully completed official form will not be considered.
10. For further enquiries please contact the Acting Human Resources Administration Officer, Ms Phindile Lubisi at plubisi@lekwalm.gov.za /017719819

Notice: 33//2026

Closing date for applications: 25 August 2026


T M KSHISELWA
ACTING MUNICIPAL MANAGER