



LOCAL MUNICIPALITY OF LEKWA

The Lekwa Local Municipality with its seat in Standerton, invites applications from qualified, motivated and innovative individuals for the following position to become part of and join a dynamic and growth orientated Local Authority.

INTERNAL/EXTERNAL ADVERTISEMENT
DEPARTMENT: PLANNING AND ECONOMIC DEVELOPMENT
POSITION: MANAGER HUMAN SETTLEMENTS (PERMANENT)
LOCATION: SAKHILE
REFERENCE NUMBER: PED/MHS/01
SALARY: R785 128.94 PER ANNUM TASK GRADE 16

Minimum Requirements

- B-Tech/B Degree in Urban/Town and Regional Planning/ or Construction and Project Management.
- Registration as a Professional Planner with the South African Council for Project & Construction Management Professions (SACPCMP)
- 3-5 years' experience in human settlements planning and development.
- Knowledge and experience of local government legislation or SATPLAN
- Knowledge and experience of legislative and policy framework guiding human settlements in South Africa.
- Knowledge and experience of spatial and land use planning.
- Good communication skills, interpersonal, analytical and organising skills.
- Good management and leadership skills including stakeholder management.
- Computer literacy (MS Word, Excel, Power Point).
- Valid Code 8 Driver's licence.

Key Performance Areas

- Manage all integrated and sustainable human settlements programmes and projects.
- Develop, review and implement the human settlements sector plan.
- Develop, review and implement Informal Settlements Upgrading Plans.
- Profiling of informal settlements.
- Develop, review and implement Informal Settlements By-Laws.
- Implement mechanisms to prevent land invasions within the municipality.
- Develop, review and implement Housing Beneficiary Management Policy.
- Ensure compliance with legislative and policy framework guiding human settlements.
- Manage all the staff within Human Settlements Division.
- Develop, review and implement Service Delivery and Budget Implementation Plan (SDBIP) of the Division.
- Collaborate with Town Planning Division and other divisions in human settlement planning.
- Compile reports on human settlements to various committees of council.

Inherent requirements

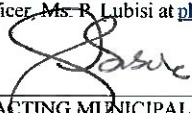
Problem-solving skills • Research and report writing capability • Sound and professional interpersonal skills • Ability to give attention to detail • Administrative, and organizational skills • Ability to handle pressure • and meet deadlines • Strong sense of responsibility • Decision making skills.

Please Note:

1. Interested internal applicants meeting the requirements are requested to forward an application form, comprehensive Curriculum Vitae, together with originally certified copies of qualifications and identity documents to **The Acting Municipal Manager (Attention Human Resource) PO Box 66, Standerton, 2430** or hand-deliver such at the **Lekwa local Municipality Administrative Building, Corner Dr Beyers Naude and Mbonani Mayisela Street, Standerton.**
2. Faxed or e-mailed applications will not be considered.
3. Correspondence will only be entered into with the shortlisted candidates. Applicants who have not been contacted within sixty (60) days of the closing date should consider their applications unsuccessful.
4. Lekwa Local Municipality serves the right not to make any appointment.
5. The submission of an application gives Lekwa Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such inquiry will include current and previous employers, criminal record as well as academic institutions.
6. Canvassing Councillors or officials or the appointment is strictly prohibited and will automatically disqualify the applicant.
7. People from previously disadvantaged groups and people with disability are encouraged to apply.
8. The application for employment form obtainable from the Lekwa Local Municipality website at www.lekwalm.gov.za must be completed.
9. For further enquiries please contact the Acting Human Resources Administration Officer, **Ms. R. Lubisi** at rlubisi@lekwalm.gov.za or 017 712 9819

Notice: 32/2026

Closing date for applications: 17 August 2026


ACTING MUNICIPAL MANAGER
T. MTSHISELWA