LOCAL MUNICIPALITY OF LEKWA

The Lekwa Local Municipality with its seat in Standerton, invites applications from qualified, motivated and innovative individuals for the following position to become part of and join a dynamic and growth orientated Local Authority.

INTERNAL/EXTERNAL ADVERTISEMENT
DEPARTMENT: PLANNING AND ECONOMIC DEVELOPMENT
POSITION: MANAGER INTEGRATED DEVELOPMENT PLANNING
LOCATION: SAKHILE
REFERENCE NUMBER: MP305/PED/MIDP/01
SALARY: R785 128.94 PER ANNUM TASK GRADE 16

Minimum Requirements

- Bachelor's degree in Town and Regional Planning, Development Studies, Public Administration or an equivalent relevant qualification (NQF Level 7).
- 5 to 8 years' relevant experience in integrated development planning within local government.
- Knowledge and understanding of Municipal Systems Act (MSA) and other pieces of legislation that guide IDP.
- Experience in intergovernmental planning and coordination.
- Experience in municipal strategic planning and public participation processes.
- Knowledge of IDP, Budget, SDBIP and PMS alignment processes.
- Good reporting and presentation skills.
- Ability to communicate to Internal and External Stakeholders.
- Advanced computer literacy.
- Valid driver's licence.

Key Performance Areas

- Manage the development, review and implementation of the Municipal Integrated Development Plan.
- Manage the IDP process in accordance with the approved Process Plan and legislative requirements.
- Coordinate the alignment of the IDP, Budget, and Service Delivery and Budget Implementation Plan (SDBIP).
- Ensure alignment of the IDP with national, provincial, district and municipal plans.
- Coordinate community participation and stakeholder consultation processes with political structures, government departments, private-sector stakeholders etc.
- Ensure the integration of sector plans and departmental programmes into the IDP.
- Coordinate planning engagements with national, provincial and district structures and ensure effective responses to legislative, policy and MEC requirements.
- Lead the identification and packaging of programmes and projects, including initiatives requiring external funding and strategic partnerships.
- Monitor implementation of IDP programmes, projects and strategic priorities.
- Coordinate research and analysis to support evidence-informed municipal planning.
- Monitor implementation of IDP priorities.
- Prepare strategic reports and recommendations for senior management, committees, the Mayoral Committee and Council.
- Manage, supervise and develop the IDP unit and ensure effective systems, processes, resources and performance management within the function.

Inherent requirements

Research and report writing capability • Sound and professional interpersonal skills • Ability to give attention to detail • Administrative and organizational skills • Problem solving skills • Ability to handle pressure and meet deadlines • Strong sense of responsibility • Decision making skills • Excellent interpersonal relations • Ability to function effectively within a team

Please Note:

1. Interested applicants meeting the requirements are requested to forward an application form, comprehensive Curriculum Vitae, together with originally certified copies of qualifications and identity documents to **The Acting Municipal Manager (Attention Manager Human Resource) PO Box 66, Standerton, 2430** or hand-deliver such at the **Lekwa local Municipality Administrative Building, Corner Dr Beyers Naude and Mbonani Mayisela Street, Standerton.**
2. Faxed or e-mailed applications will not be considered.
3. Correspondence will only be entered into with shortlisted candidates. Applicants who have not been contacted within sixty (60) days of the closing date should consider their applications unsuccessful
4. Lekwa Local Municipality reserves the right not to make any appointment.
5. The submission of an application gives Lekwa Local Municipality the right to make inquiries necessary to obtain information regarding the applicant's background. Such inquiry will include current and previous employers, criminal record as well as academic institutions. Should you be in possession of foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
6. Canvassing Councillors or officials for the appointment is strictly prohibited and will automatically disqualify the applicant

7. People from previously disadvantaged groups and people with disability are encouraged to apply ♿
8. The application for employment form obtainable from the Lekwa Local Municipality website at www.lekwalm.gov.za must be completed.
9. For further enquiries please contact the Human Resources Administration Officer, Ms T. Maseko at tmaseko@lekwalm.gov.za

Municipal Notice: 45/2026

Closing date for applications: 02 December 2026 at 12:00

T. MTSHISELWA
ACTING MUNICIPAL MANAGER